

ORDINANCE NO. 2100

AN ORDINANCE TO AMEND
CHAPTER 2 OF THE MUNICIPAL CODE

WHEREAS, the Common Council believes it appropriate to amend Chapter 2 which governs proceedings of the Common Council;

NOW THEREFORE, The Common Council of the City of South Milwaukee does hereby ordain as follows:

SECTION 1: The following subsections of Chapter 2 of the Municipal Code are hereby amended to read as follows:

2.01 A (2) If any regular meeting date falls on a legal holiday or Election Day, the meeting may be rescheduled by a majority vote of the alderpersons attending any earlier meeting.

2.01 B. Special Meetings.

(1) The mayor may call special meetings by written notice to each council member. This notice shall be electronically or physically delivered to the members or left at their usual abode at least 24 hours before the meeting, unless for good cause a 24-hour notice is impossible or impractical. In that case, a shorter notice may be given, but the notice may not at any time be provided less than 6 hours in advance of the meeting. The notice shall specify the time, place and purpose of the meeting. Attendance by any council member is waiver of any defect of notice.

2.05 10. Miscellaneous business as specified in the notice of the meeting.

2.06 A. Introduction Requirements. All ordinances and resolutions shall be in writing and delivered to the clerk prior to their consideration by the Council. The member presenting the ordinance or resolution shall read each by title or in its entirety at the election of the presenting member. Any alderperson may require at any time the reading in full of any matter while it is before the Council. Committee reports will generally be rendered orally by the alderperson who chaired the committee meeting which is being reported. The requirement that ordinances and resolutions be delivered to the Clerk before consideration by the Council can be suspended by the affirmative vote of a majority of the alderpersons attending the meeting.

2.08 A. Selection. The council president shall be selected by a majority vote of all council members at the organizational meeting conducted on the third Tuesday of April following the regular aldermanic elections.

2.09 B. Majority Vote Required. A majority vote of the members in attendance at the meeting in favor of any proposed ordinance, resolution or appointment shall be necessary for passage or approval, unless a larger number is required by law. In all other cases, a majority of the votes cast shall be necessary for Council action.

2.11 A. Reading of Ordinances.

- (1) All proposed ordinances shall be read a total of three (3) times before the Council may vote on any of them. Any number of readings may be given at any meeting.

2.11 B Vote On. The Council may not vote on an ordinance at the same meeting that it is introduced unless the Council suspends this rule by the affirmative vote of 3/4 of those in attendance at the meeting.

2.12 A. Appointments. The president of the council shall appoint a chairperson, vice-chairperson and two (2) committee members to each of the standing committees at the organizational meeting of the newly elected Council conducted on the third Tuesday of April following the regular aldermanic elections. After serving as chairperson on a committee for one year, the chairperson shall become the vice-chairperson and the vice-chairperson shall become the chairperson. No two alderpersons from the same district shall serve on the same committee except by a vote of 3/4 of the members of the alderpersons.

2.12 C. Committee of the Whole is deleted.

2.12 E. Committee Reports.

- (1) Each committee shall submit a report to the Council on all matters referred to it. A report on all matters referred to the committee shall be submitted to the Council within 45 days of the referral.
- (2) For each ordinance or resolution referred to it, the committee shall submit a separate report and recommendation to the Council.

2.13 Rule 13. APPROVAL OF COMMITTEE REPORTS.

A. An aye and no vote will normally be taken on each committee report immediately following its submission to the Council. Any alderperson, however, may require a separate vote on any matter in the report. An alderperson's request for a separate vote on any matter in the report does not require a second and this portion of this rule is not subject to suspension.

B. At any time before the commencement of the vote, any two (2) alderpersons may request that action on a specific matter be deferred until the next regular Council meeting or other specified meeting. This rule is implemented by one alderperson making a motion to defer action on the matter followed by a second to that motion. The motion is not debatable and this rule is not subject to suspension by vote of the majority. No alderperson may make a motion to defer a matter at any subsequent meeting if he/she made or seconded the motion to defer the matter previously.

2.14 Rule 14. FINANCIAL MATTERS

A. Bills and Other Financial Claims. All bills and other financial claims against the City shall be itemized and presented to the clerk/comptroller for examination. Payment of regular wages and salaries of officers and employees according to schedules adopted by the Council, routine bills for matters budgeted and purchases within the purchasing policy guidelines shall be made by the clerk/comptroller without prior submission to the Council after ratification by the

department head submitting them and approval by the clerk/comptroller. The clerk/comptroller shall report all payments made on a schedule of vouchers and shall report any bills or claims received which were not previously approved and which are not within the limitations of the purchasing policy to the Committee on Finance, which shall report on them at the next Council meeting.

B. Deleted

2.15 B. Time Limited. Except for informational and public hearings, speakers shall be limited to three minute addresses unless the Council consents, by a two-thirds (2/3) vote of the members present, to extend the time. At public hearings and informational meetings, the presiding officer may limit the speaking time of any person when he/she judges it necessary to insure that all in attendance who wish to speak have an opportunity.

2.17 Rule 17. AGENDA FOR COUNCIL MEETING ACTIONS.

A. Clerk to Prepare. The City Clerk shall, not later than 4:00 P.M. of the day preceding a Regular, Adjourned or Special Meeting, electronically deliver to all alderpersons a copy of the Council agenda and any resolutions, ordinances or reports addressed on the agenda (unless copies of the same have previously been delivered). All agenda items shall be complete sentences.

2.23 Rule 23. ROBERT'S RULES OF ORDER. The rules of parliamentary practice comprised in Robert's Rules of Order shall govern the Common Council in all cases in which they are applicable and in which they are not inconsistent with these rules or state law. Any rule within Robert's Rules of Order may be suspended by a majority vote of those alderpersons in attendance at the meeting.

SECTION 2: All ordinances or parts of ordinances contravening the provisions of this ordinance are hereby repealed

SECTION 3: This ordinance shall take force and be in effect from and after its passage and publication.

This Ordinance was adopted at a regular meeting of the Common Council of the City of South Milwaukee on February 17, 2015, seven aldermen voting in favor thereof and none voting against.

BY ORDER OF THE COMMON COUNCIL
OF THE CITY OF SOUTH MILWAUKEE

Erik Brooks, Mayor

James Shelenske, City Clerk

Date Adopted: February 17, 2015
Date Published: February 26, 2015